

KALMAS WORIFAH

PERSONAL PROFILE

Qualified professional with experience in customer service and hotel sectors.

SKILLS & ABILITIES

- Intercultural skills
- Time management
- Flexible and hardworking
- Teamworker
- MS Office

CONTACT INFORMATION

Address: Athens, Greece
Phone: 6947352660
Email: joelworifah@gmail.com

LANGUAGES

English, French, Greek

EDUCATION

- **Sales Representative Course**,
Odyssea, 40h 2020
- **BA Degree in Business
Administration**, Siantou University
Complex, Camerron 2012-2015
- **Core Courses**: Project Management,
Investment Analysis, Strategic
Marketing, Micro & Marco Economics

EMPLOYMENT HISTORY

Hotel Employee | Gloria Maris Hotel Suites and Villa

Zakynthos, Greece (July 2018-October 2018 &
April 2019-September 2019)

- Schedules cleaning for lobby area, public restrooms,
telephone areas, hallways, entrances, elevators
- Investigates concerns regarding housekeeping service
and equipment
- Cooking assistant

Administrative & Secretarial Officer| MTN Company

Cameroon (February 2016-October 2016)

- Communication
- Claims management
- Customer service
- Call center

Hotel Hospitality Officer | Mondial Bamenda Hotel

Cameroon (May 2013- February 2015)

- Waiter services
- Customer service
- Bartender

Bank Officer | Kumba Central Bank/ Cooperufitne Credit Union

Cameroon (July 2012-October 2012)

- Account opening
- Cunsultancy
- Customer service
- Loan applicsations
- Transaction's support

Tour Guide | Freelancer

Douala, Cameroon (June 2014- June 2015)

- Organize tours by group or individuals by VIP investor
- Offer specialist knowledge on a variety of subjects of
interest
- Make sure to provide the best customer service ensuring
an enriching experience