



Amber Zulfiqar Syeda

Nationality: Pakistani | (+30) 6942429575 | ambzulfiqar@gmail.com | Other: (+30) 6942429575 |

Thermopilon 7, Thessaloniki, Greece

● WORK EXPERIENCE

16/09/2021 – 30/11/2021 – Kozani, Greece

INTERPRETER – ARSIS

- Interpretation between the beneficiaries and staff.
- Assisting case workers and lawyers
- Enrollment for the new up coming beneficiaries.
- Visiting houses, assisting caregivers during visits

15/03/2021 – 31/07/2021 – Thessaloniki, Greece

CULTURAL MEDIATOR – INTERNATIONAL FEDERATION OF RED CROSS AND RED CRESCENT SOCIETIES

- Interpretation and mediation between the beneficiaries and other project staff and activities.
- Assisting Case Workers for Information sessions .
- Assisting with the service of Cash Transfer Based Programming (CTP).
- Enrollment and registration.

10/09/2019 – 30/12/2020

CULTURAL MEDIATOR (URDU - ENGLISH) – INTERSOS HELLAS

- Assist in the implementation of any activity connected to the project at hand where liaison with beneficiaries is concerned
- Translate and mediate between the beneficiaries and other project staff
- Translate and mediate between the beneficiaries and services that INTERSOS accompanies beneficiaries to
- Support in Communicating with Communities, mobilizing communities and the implementation of feedback mechanisms, representation mechanisms and other initiatives requested by beneficiaries or planned by INTERSOS
- Support any protection-related activity as required by the protection response, including casework, protection information delivery, individual counselling etc
- Provide feedback to and recommendations on interactions with beneficiaries
- Contribute to the creation of information material and the translation of relevant documentation

Thessaloniki, Greece

06/2019 – 08/2019

INTERPRETER (URDU - ENGLISH) - VOLUNTEER – MULTIFUNCTIONAL CENTRE - RED CROSS

- Interpretation and mediation between the beneficiaries and other project staff and activities
- Assisting Case Workers
- Information sessions with UNHCR
- Assisting with the service of Cash Transfer Based Programming (CTP)

Thessaloniki, Greece

10/2018 – 03/2019

ART TEACHER – ISRAAID

- Courses about abstract and texture painting to both adults (and young ones).
- Additionally, I organized and taught women's groups henna art and hairstyling

My objectives in teaching are to provide participants with unique ways of expressing themselves. I empower them to explore what is on their own imagination and to transform it creatively on canvas.

Sindos, Greece

2014 – 2015

SECONDARY EDUCATION TEACHING PROFESSIONAL – ASIF PUBLIC SCHOOL

- Taught Art and English
- Developed art and science activities
- Efficiently completed administrative duties
- Met with parents

Islamabad, Pakistan

2009 – 2014

SECONDARY EDUCATION TEACHING PROFESSIONAL – QUAID-E- AZAM PUBLIC SCHOOL

- Taught English and Math
- Taught students of different educational levels
- Tutored students for university entry exams

Islamabad, Pakistan

● **EDUCATION AND TRAINING**

2012 – 2013 – Islamabad, Pakistan

MULTIPLE MANAGEMENT DIPLOMA – Sultana Foundation

2010 – 2011 – Islamabad, Pakistan

LANGUAGE DIPLOMA IN ENGLISH – National University of Modern Languages

2007 – 2009 – Islamabad, Pakistan

BACHELOR'S IN COMMERCE – Punjab University

- Accounting
- Economics
- Stats
- Management

● LANGUAGE SKILLS

Mother tongue(s): **URDU** | **PUNJABI**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	B2	B2	C2
GREEK	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● ORGANISATIONAL SKILLS

Organisational skills

- Good organizational skills gained from my studies and administrative duties
- Flexible and dependable team member

● COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

- Excellent communication skills from my work as a cultural mediator. I provided interpretation from Urdu to English and vice versa for different social services (case management, advisory projects, psychosocial support, etc)
- Excellent contact skills with children gained from my long experience as a teacher
- Very good communication skills with people from different cultural backgrounds

● CERTIFICATIONS

Certifications

- Oct 2018: **Campus Leadership Certificate**, Sindos Community Center, Sindos, Greece
- Oct 2018: **Certificate of Greek Language**, Caritas Hellas, Thessaloniki, Greece
- Dec 2017: **Certificate of Art and Craft**, Refugee Trauma Initiative, Thessaloniki, Greece
- Oct 2017: **Certificate of Filmmaking**, Refugee Trauma Initiative, Thessaloniki, Greece
- Oct 2017: **Certificate of Nail art**, ΙΝΣΤΙΤΟΥΤΟ ΑΝΑΠΤΥΞΗΣ ΑΠΑΣΧΟΛΗΣΗΣ (<https://ianap.gr/about-us-2/>), Thessaloniki, Greece